

**Students Union University of Greenwich**  
**2<sup>nd</sup> Meeting of Strategy & Finance Committee, September 2009**  
**Friday 28<sup>th</sup> August 2009, in Meeting Room, 1<sup>st</sup> Floor Cooper Building**

**Present:**

**Benson Adeeso (Chair), President, Dean Gilbert VP Education, Dan Jones VP Sports & Societies, Salam al Mosawi VP Campaign & Communications, Maninder Sekhon VP Services**

**Attending:**

**Jenny Greenfield Chief Executive, Wendy Mastin Admin Manager (Minutes), Kadiatu Songu Finance Manager.**

**Minutes**

**2.1 Matters arising from previous S&F minutes:**

(1.1) CEO is still in discussion with Estates regarding who is responsible for rental charges and upkeep of buildings.

**ACTION: CEO will report back at next meeting.**

CEO still awaiting some of the Sabbatical's job descriptions, some have changed and some need to be looked at as their role has changed due to restructuring.

**ACTION: CEO will check for conflicts; VP Sports to circulate his JD.**

**2.2 Finance Update:**

The Finance Manager submitted the management accounts for the month of July, which were discussed. The FM confirmed that these accounts included redundancy payments and the Southwood Shop refund from the University.

**ACTION: CEO to distribute trading summary.**

**2.3 SUUG Premises Refurbishment:**

**Sparrows:** Discussion took place regarding the decoration of Sparrows Farm and it was decided that as this was of top priority a professional decorator should be used. The CEO will ask the Bars Manager to get quotes as quickly as possible in order that the can be achieved before the beginning of term.

**ACTION: The President & VP Services to liaise with the Bars Manager regarding colour.**

**Cooper:** Discussion took place regarding the final stages of the moves/changes of use in the Cooper Building. FM have been contacted regarding the water supply to the new Café, the Students

Activities Room is almost ready for use and the corridors are to be cleaned and tidied ready for the beginning of term.

Lengthy discussion took place regarding the various options for installation of TVs. It was agreed that Sub-TV was the best option, even though initially the most expensive, but costs would reduce over the contract period.

#### **2.4 Partner Colleges/UMSA:**

Some visits have been made to Partner Colleges.

VP Services informed the Committee that it had been agreed no action on Purple would be taken until full agreement has been reached by all parties. The issue of UMSA students being able to join sports clubs at Avery Hill was also discussed and it was agreed that this needs to be clarified for students.

**ACTION: VP Services & CEO to raise with UMSA Director and others.**

#### **2.5 Freshers:**

VP Sports & Societies outlined various issues regarding both venues for Freshers and also discussed the current position regarding the Freshers Ball, including ticket sales, wristband sales, etc.

#### **2.6 Open Days:**

VP Campaigns & Communications informed the Committee there had been very good feedback from the University regarding the Students' Union input at Open Days. He stressed that a template should be used for continuity and also stressed that good timekeeping and communication were key.

#### **2.7 Governance:**

The CEO informed the Committee that Linda Cording has agreed the Trustee job description for Trustees. Linda Cording's office and the Alumni Office are helping to source potential external trustees to be interviewed by the Appointments Committee. This needs to consist of 2 appointees from Linda Cording (likely to be the University Trustee and the CEO) plus 2 Sabbaticals.

#### **2.8 Transport:**

The University A/H agreed to allocate parking spaces for the new Zip Car vehicles and the CEO informed the Committee that she would also be speaking with Kevin Smith of Devonport House to finalise an agreement for 2 cars to be parked at Devonport House. It was agreed that the pool car should be sold immediately Zip Cars are in place, using an all staff email inviting sealed bids.

#### **2.9 RAG & Black History Month:**

RAG week has been organised for week beginning 2<sup>nd</sup> November and a variety of ideas were put to the Committee, including street collections, firework displays, bar crawls etc. There is currently no sponsorship available but VP Campaigns & Communications hopes some money could be made available from the University. The CEO suggested to the Committee that selecting the charities should be done democratically and the meeting discussed having a RAG Society.

RAG and Black History Month could be publicised in the Telescope to encourage more people to get involved.

#### **2.10 Life Solutions:**

VP Education informed the Committee that Life Solutions gave talks to schools regarding alternative funding for tuition fees at a cost of £180. The President stated that there are companies who offer this type of service for free and that they should look into alternative outlets, including working with the University.

**AGREED: It was agreed in principle that this kind of service should be trialled, but using alternative cheaper methods.**

#### **2.11 Rugby Club Party:**

VP Sports & Societies proposed that no objections be raised regarding the Rugby Club Boat Party as it was a huge fundraiser and the same be approved for Memorial Cup.

**APPROVED: No objections to the Rugby Boat Party and Memorial Cup.**

#### **2.12 Activities & Welfare:**

The CEO talked through her paper and it was agreed that the work on increased advice provision should go ahead. The other points regarding staffing were referred to the Staffing Committee.

#### **2.13 A.O.B:**

VP Campaigns & Communications proposed that some kind of educational service should be provided for students. Cost implications would need to be looked at and would also need to see what is already provided by the University.

Staffing Committee members were agreed as: President, VP Sports & Societies and VP Education.

**The meeting closed.**